FRIDAY FACTS
FROM JEFF GOVE, STATE ABLE DIRECTOR
ADULT BASIC AND LITERACY EDUCATION
October 1, 2010

Requirement for Completing the Special Needs Form

This is a reminder that ABLE programs are required to complete a Special Needs Form for each student receiving an LD screening. The information from the form must be entered into ABLELink.

A copy of the current form appears here. For more information, consult the OPAS Manual, pages 3.8-3.11.

Ohio Writing Project (New Deadline)

The Ohio State ABLE Office is supporting a professional development (PD) opportunity for a selected group of Ohio ABLE writing instructors in FY 11. The area of focus is on incorporating research-based practices for assessing and evaluating student work in all stages of development, from pre-writing to final drafts. The selected teachers will participate in a variety of activities, including an online course, online discussions and applying research-based practices in their classrooms. Financial support up to $500 will be provided to participants. Two hours of graduate credit is an

option. (See attached information sheet) The new application deadline is Friday, October 8. (See attached application.) For further information, contact Kathy Knall at the Southwest Resource Center (800-558-5374 or kathy.knall@sinclair.edu).

C.A.L.L. To Action

Congratulations! Three National Coalition for Literacy/Dollar General Grants were awarded to Ohio programs; namely, the Ohio Literacy Network, the Ohio Association for Adult and Continuing Education, and Parma City Schools ABLE program

The goals of the Parma Adult Education Services are:
- to promote awareness of adult education as the program builds a relationship with local, state, and national legislators
- to cultivate relationships with continual program updates and statistics

The C.A.L.L. (Coalition for Advocacy for the Life-long Learner) team includes Parma Adult Education Services staff and students, community members, and legislative representatives.

Initial steps for the Parma Adult Education Services advocacy plan include design and integration of civic lessons into the ESOL and GED curricula, update distribution lists for community members and legislative representatives, address C/B/S partners, and design and email a quarterly newsletter. Following the monthly marketing strategies, the program will initiate an open-door policy with community members and legislative representatives.

The first phase will culminate with a fall event entitled, C.A.L.L. for Action. This will be an opportunity for legislators and community members to spend the evening with students:
- to observe how instruction in history, government, and civics education has enriched the understanding of the ABLE adult learners about their role in a democratic society
- to attend classes in session in which they will hear about class projects and learn about the impact of adult education classes
- to interact with students and teachers in the Student Center at Valley Forge High School for the C.A.L.L. Meet and Greet

For more information about this, please contact Sue Sheehan, ABLE Director, Parma City Schools at 440-885-8339 or sheehans@parmacityschools.org
New Resource Available on WEB

The revised Ohio ABLE Administrators’ Manual has been added to the ABLE web site for your reference. It can be found at:


It is a reference for program administrators in the management of their program. There is information about:

- ABLELink and the use of data to monitor grants for continuous improvement
- CCIP including the grant, Project Cash Requests and the Final Expenditure Reports
- Monitoring grants including on-site reviews, Desk Reviews, Data Certification Checklist, Professional Development and the Learning Disabilities Planning Guide.
- Required reports and the time of the year in which they are required to be filed.
- Standards-based education in the ABLE system.

Some of the informational pieces that are needed for administrators are included in the manual. Some are referenced to locations on the OBR ABLE Web site and other Web locations. The contents of this manual are in alignment with the Ohio ABLE Strategic Plan and the Ohio Board of Regents 10-Year Strategic Plan for Higher Education. For the full plan, please go to: http://uso.edu/strategicplan/

Resource Center Library System

Over the summer, the Resource Center Network merged its separate libraries into a common web accessible OPAC (Online Public Access Catalog). The new system is now available, allowing ABLE staff to find resources from all the RCN libraries using one site located at www.ohioablelibrary.org

There are over 15,000 cataloged items in the combined system available for preview including basic classroom texts, manipulatives, audio/video resources and professional literature. A few features also worth noting are an improved web interface that makes it easier to view and reserve materials, as well as improved search technology for more accurate retrieval of library records. Ohio ABLE staff can browse the catalog and request items by phone or through email until patron accounts are issued enabling staff to reserve materials online. A roll-out of the new library system and a demonstration will be available at the Administrators’ Meeting in October.
Statewide Professional Development Day

Mark your calendars! The Fall Professional Development Day is November 11, 2010, at the Hyatt Regency Columbus, 350 North High Street, Columbus, OH 43210. Registration will begin at 9:00 AM and the workshops will be held from 9:30 AM - 4:00 PM. Make sure you preregister on the Calendar of Events at www.ohioable.org.

There are trainings for every ABLE role - support staff, teachers, and administrators. Some of the workshops are Explicit Instruction: A Proven Method for Teaching Adults, ESOL Basics; Learning to Achieve (formerly LD 202); Accountability: What Does All This Data Mean to Me?; and TABE CLAS-E Assessment Training. [Note: the TABE CLAS-E training requires a minimum of 10 participants] Please see the attached flyer for details.

Ohio TESOL Conference

It is time for the Ohio TESOL Fall Conference which is being held on November 12-13, 2010, at the Hyatt Regency Columbus. ABLE staff members who are eligible to attend a State Conference can receive paid registration ($105) and up to $145 in reimbursement for meals and/or lodging. Due to the payment increase to $250, this will be the only PD payment available through the RCN this year. Staff IPDPs should reflect this activity.

ABLE staff must be current members of Ohio TESOL and enter the comp code “ABLE” when registering. Registration is online at www.ohiotesol.org. ABLE staff are also expected to contribute to the field by writing an article for the newsletter, creating a lesson plan from ideas gathered at the conference, or presenting a new strategy/concept at a local workshop. See the attached announcement for full details.

Contact the Northeast ABLE Resource Center at 800.361.7076 with questions.

OAACE Awards, Scholarships, and Grants

Awards

Do you know of anyone who deserves to be honored as an outstanding supporter of Ohio ABLE? Each year, the Ohio Association for Adult and Continuing Education (OAACE) awards four different awards in honor of
Sharon Davis-Stubbe, a longtime supporter of adult and continuing education. The nomination form can be found at the OAACE website: www.oaace.org. The deadline for nominations is **March 1, 2011**, but start thinking now.

**Scholarships**

*Are you attending school or know of someone who is?* Four scholarships will also be awarded by OAACE at the annual event in April 2011. The scholarships are not cash awards, but may be used for tuition, books, and related supplies at any adult vocational, two- or four-year state certified college or university. Scholarship forms are available at the OAACE website: www.oaace.org. Applications must be submitted by **March 1, 2011**. Check the web site for details about the scholarships.

**Grants**

OAACE also has two grants available for members. There are grants for building public awareness of adult education and grants for programs that have had a disaster that have caused loss of materials for instruction.

If you have a great idea for promoting adult education in the local community, you can apply for one of the two **Public Awareness Grants**. The awards for the grants are up to $250.00 to be awarded this fall. Guidelines and application are available at www.oaace.org. **Applications must be submitted by October 31, 2010.**

There are also **Disaster Emergency Grants** for OAACE members or programs in need of disaster relief. The maximum amount of these grants is $1000 and the funds must be used to replace items lost through a disaster and that the program uses in the instruction of adult students.

For more information or the applications for these awards and opportunities go to the OAACE site at www.oaace.org/.

**Reminders**

**General Comment** – Please make sure you include the program name on any documents that you submit to us. Also, check to ensure that signatures are on the necessary documents.

1. **Administrators’ Meeting** - The FY 2011 Fall ABLE Administrators’ Meeting is being held on **October 18th and 19th** at the Columbus Marriott Northwest. *If the administrator cannot attend the full two days, please send a designee.* Register for this event at:

2. **GED Calls** - The Ohio Department of Education’s State GED Office is facilitating conference calls on:
   - **Monday, November 29th**, 12:30pm-2:00pm
   - **Tuesday, November 30th**, 12:30pm-2:00pm
   - **Monday, December 6th**, 9:00am-10:30am
   - **Wednesday, December 8th**, 9:00am-10:30am

   Make sure you and/or some one from your staff participates in one of these calls.

3. **FY 2010 APR** – The initial Annual Performance Report is due **October 15, 2010**.

   *Note: Due to the FY 2011 Fall Administrators’ Meeting on October 18th and 19th, there will be no Friday Facts on October 15th. The next Friday Facts will come out on October 29, 2010.*

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**Quote of the Week**

“Action is the foundational key to all success.”

Pablo Picasso (1881-1973)
Spanish painter, sculptor, printmaker, ceramicist, and stage designer

**Picasso’s full name actually is:**
Pablo Diego José Francisco de Paula Juan Nepomuceno María de los Remedios Cipriano de la Santísima Trinidad Clito Ruiz y Picasso

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**Celebrate National Hispanic Heritage Month**
**September 15 - October 15, 2010**