Adult Basic and Literacy Education
Grant Checklist for FY 2010

☐ Completed Grant Application
  ☐ Part A General Information
  ☐ Part B Enrollment Trends and Projections
  ☐ Part C Needs Assessment
  ☐ Part D Program Components
  ☐ Part E Program Effectiveness
  ☐ Part F Program Design
  ☐ Part G Budget Grid and Narrative
  ☐ Part H Program Personnel
  ☐ Part I Instructional Site Page
  ☐ Part J Assurances

☐ Appendices
  ☐ Addendum A
    1 For Applicants currently funded by the State ABLE Program
       Submit Data Forms from the Desk Review Reports for FY 2005, FY 2006 and FY 2007
    2 For Applicants NOT currently funded by the State ABLE Program
       Submit Data Reports to Support Data from Part E
  ☐ Addendum B Job Descriptions for All Positions
  ☐ Addendum C: Map of the Locations of All Sites
  ☐ Addendum D: Memorandum of Understanding For all Partnership
  ☐ Addendum E: Signatures of Collaborating Agency Representatives

Submission Due
  By:  5:00 P.M. May 15, 2009
  At:  Ohio Board of Regents
       30 E. Board Street, 36th Floor
       Columbus, Ohio 43215

(To assist with grant reading, please submit 1 original and 3 copies)